**Task 1: Determine the health of the project (15 points)**

In this task, you need to assess the overall health of the project and identify both positive and negative performance indicators in three categories.

*Category 1:*

* Positive Indicator: Completion of all planned sprint tasks on time.
* Negative Indicator: High rate of scope changes or scope creep.

*Category 2:*

* Positive Indicator: Consistent and meaningful stakeholder engagement.
* Negative Indicator: Frequent conflicts within the development team.

*Category 3:*

* Positive Indicator: Consistent delivery of high-quality product increments.
* Negative Indicator: Frequent backlog items carrying over to the next sprint.

**Task 2: Determine the actions you will take as the Scrum Master (8 points)**

In this task, you need to outline the actions you would take as the Scrum Master to address the issues identified in Task 1.

*Working Model:* As the Scrum Master, I would follow the "Servant Leadership" working model.

*Recommendations:*

1. **Addressing Scope Changes:** I would conduct a thorough review of the project scope and work with the Product Owner to freeze it during sprints. I would also ensure that change requests follow a formal process and are evaluated for their impact before implementation.
2. **Resolving Team Conflicts:** To resolve conflicts within the development team, I would implement regular team-building activities and facilitate open communication channels. Additionally, I would encourage the use of retrospectives to address issues openly and collaboratively.

**Task 3: Perform a Retrospective as a Scrum Master (12 points)**

In this task, you need to conduct a retrospective and suggest improvements for the team.

*What Worked/Liked:*

* Positive team dynamics during sprint planning and daily stand-ups.
* Efficient use of the Scrum board for task tracking.

*What Can Improve/Didn't Work/Didn't Like:*

* Frequent scope changes causing disruptions and rework.
* Lack of documentation leading to misunderstandings.

*Next Steps/Recommendations:*

1. **Documentation Improvement:** I recommend that the team invests more time in creating comprehensive user stories and technical documentation to minimize misunderstandings and scope changes.
2. **Change Management:** Implement a stricter change management process to assess and control scope changes during sprints.